



Naracoorte Lucindale Council

Better by Nature

NOTICE OF MEETING

Members are advised that a Meeting of the Naracoorte Regional Livestock Exchange Board will be held on Tuesday 2 April 2019 commencing at 5.30pm in the Council Chamber, DeGaris Place, Naracoorte.

AGENDA OF BUSINESS FOR DISCUSSION IS ATTACHED.

If you are unable to attend the meeting, please advise Reception at the Naracoorte Office (phone 8760 1100) as soon as possible.

CHIEF EXECUTIVE OFFICER

29 March 2019

Distributed to:

Board Members

Cr Scott McLachlan

Cr Ken Schultz

Cr Cameron Grundy

Mr Ian O'Loan

Mr Jonathan England

Council Officers

Mr Trevor Smart CEO

Mr Steve Bourne Director Operations

Mr Richard James Manager NRLE

NARACOORTE LUCINDALE COUNCIL

AGENDA FOR NARACOORTE REGIONAL LIVESTOCK EXCHANGE BOARD MEETING BEING HELD ON 2 April 2019

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ITEM 1	COMMITTEE MEMBER'S DECLARATION OF INTEREST (IF ANY)	4
	<p>Members of the Committee shall comply with the conflict of interest provisions contained within Sections 73, 74, 75 and 75A of the Local Government Act, 1999.</p> <p>Members are reminded of their obligations under Division 3 – Conflicts of Interest.</p> <p>Under section 74 – Material conflicts of interest, if a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council, the member must:</p> <ul style="list-style-type: none">a) inform the meeting of the member's material conflict of interest in the matter; andb) leave the meeting room (including any area set aside for the public) such that the member cannot view or hear any discussion or voting at the meeting, and stay out of the meeting room while the matter is being discussed and voted on. <p>Under section 75A - Actual and perceived conflicts of interest, if in relation to a matter to be discussed at a meeting of a council, a member of the council:</p> <ul style="list-style-type: none">a) has a conflict of interest in the matter (an actual conflict of interest); orb) could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter (a perceived conflict of interest), <p>the member must deal with the actual or perceived conflict of interest in a transparent and accountable way. The member must inform the meeting of:</p> <ul style="list-style-type: none">a) the member's interest in the matter; andb) if the member proposes to participate in the meeting in relation to the matter, how the member intends to deal with the actual or perceived conflict of interest.	
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NARACOORTE LUCINDALE COUNCIL
AGENDA FOR NARACOORTE REGIONAL LIVESTOCK EXCHANGE
BOARD MEETING BEING HELD ON
2 April 2019

COMMENCED: Meeting commenced at **pm in Naracoorte Council Chamber,
DeGaris Place, Naracoorte

PRESENT:

APOLOGIES:

ON LEAVE:

OFFICERS

MEDIA

REPRESENTATIVES:

ITEM 1 COMMITTEE MEMBER'S DECLARATION OF INTEREST (IF ANY)
(Section 74, Local Government Act, 1999)

ITEM 2 PUBLIC FORUM

(The Public Forum is an opportunity for community members to ask questions, or to address the Committee on matters relating to the Committee's activities.)

ITEM 3 CONFIRMATION OF COMMITTEE MINUTES

RECOMMENDATION

**MOVED
SECONDED**

That the Minutes from the meetings held on 5 February 2019 and the Special Board meeting held on 19 March 2019 are taken as read and confirmed as an accurate record of the proceedings of the meeting.

ITEM 4 MATTERS LAID ON THE TABLE FROM PREVIOUS MEETINGS

ITEM 5 REPORTS FOR DECISION/DISCUSSION

5.1 FINANCIAL

YTD Report

The financial report to 28 February is attached. The first 8 months have been stronger compared to last year with cattle ahead and sheep and lambs just behind. YTD revenue is strong and on target to achieve budget forecast. The bottom line is very positive at present but note that we will have major expenses in the last 3 months with the cattle pens project and waste water treatment plant.

A budget review was presented to the February meeting and following the approval of the Upgrade Cattle Selling Pens project budget, the Long Term Financial Plan has been updated. It is important to note the LTFP are a dynamic document that are used to ensure sustainability in the longer term. The update does not impact this financial year, but has an impact on 2019/20 forecasts with additional approved expenditure for the Cattle Selling Pens project. Members will recall the LTFP presented last year allowed for capital upgrades to be delivered over 7 years, with 3 years available to push project back if the financial position dictates.

The LTFP is an important document that provides a forecast of impacts of increases and decreases in expenditure and revenue. A live document will be available at the meeting to review the impacts of adjusting future expenditure.

REFER TO ATTACHMENTS 5.1

- [Financial report to 28 February](#)
- [NRLE Long Term Financial Plan](#)

RECOMMENDATION

**MOVED
SECONDED**

That;

- **the NRLE financial report as at 28 February 2019 is noted;** and
- **the revised NRLE Long Term Financial Plan is presented to the Audit Committee for review**

ITEM 6 OFFICERS' REPORTS FOR INFORMATION

6.1 Capital Works

Contract 201819-16 Upgrade Cattle Selling Pens was awarded at Council's March meeting, endorsing the Board's February recommendation. It is anticipated that construction will commence in early April as per the successful tenderer's timetable.

6.2 Operations

Usage Report

Cattle throughput is 69,730 up from 60,666 and sheep and lambs 361,028 compared to 363,013 to the end of March.

- Troughs have been installed in the soft standing HD sheep holding pens.
- Completed fence line in cattle paddocks C1 and C2

- Mullbarton has taken solid waste from ponds and yards.
- Repairs to irrigation system

Manager Richard James will be in attendance to discuss operational matters.

REFER TO ATTACHMENT 6.2

- [Usage Report February 2019](#)
- [Usage Report March 2019](#)

6.3 Management

Waste Water Treatment Plant (WWTP)

Replacement parts for the solid waste separator have been delivered with Factor UTB planning to commence installation shortly. Options for sand removal at the truckwash will be reviewed with them and a project scope developed to address the sand issue. The effluent ponds have been cleaned of solid waste using an excavator. We have been investigating pumping the water from the ponds back through the solid waste separator to improve water quality in the ponds and remove the solid waste.

Site Visit Ballarat Saleyards

NRLE Manager Richard James and Director Operations Steve Bourne visited the new livestock exchange at Ballarat in February, following the Australian Livestock Saleyards Association meeting. The new facility is state of the art and is the 7th major facility constructed by the Regional Infrastructure Pty Ltd supported through Palisade investment funds. The facility cost approximately \$31M to construct.

The Ballarat yards use blowers and scrapers for manure removal in sheepyards, rather than washing. This has been trialled though with no obvious advantage for the NRLE.



The sales at Ballarat are lives streamed with off site viewing and bidding available. This service is being offered at a number of saleyards now. This has been discussed with the Naracoorte Combined Agents, who have used this with on farm sales but not at the NRLE. ALSA offered to support trials at saleyards two years

ago and the offer was put to the Combined Agents but was not accepted. The operators of Ballarat are receiving good attention through their on line service. The costs for providing this service vary and can be up to \$4 per head. A report on providers, cost of service and infrastructure requirements will be provided to the next meeting.

Sheep EID

On 25 March, Minister Whetstone announced \$7.5M package to grow the red meat industry and improve biosecurity in South Australia. Of particular interest to the NRLE, is the introduction of voluntary electronic tags for sheep, with the program funding to support installation of readers and systems for sheep in key saleyards. No further information is available at this stage.

6.4 Promotion and Marketing

Nil

6.5 WHS and Risk Management

No incidents have been reported.

6.6 Compliance

EPA

We have had regular correspondence with the EPA regarding the non-operation of the Waste Water Treatment Plant. They are being kept informed of progress and are urging the NRLE to meet the requirements of the Wastewater Irrigation Management Plan. A visit is planned for the week of this meeting.

Chain of Responsibility (CoR)

The Australian Livestock and Rural Transporters Association (ALRTA) has written to the National Heavy Vehicle Regulator (NHVR) regarding saleyards and the responsibility of the saleyard owner within the Chain of Responsibility. Their position is that the owner of the facility has a clear responsibility for the provision of safe, suitable infrastructure. Their position was published in their March newsletter reproduced below.

ALRTA has written to NHVR about the application of chain of responsibility laws at saleyards.

NHVR is conducting an internal review of the application of CoR laws at NSW saleyards. The review was commenced in the wake of mass-related infringements issued to Forbes and Dubbo saleyards by NSW Roads and Maritime Service and changes to CoR laws that subsequently occurred on 1 October 2018.

The ALRTA has challenged the position of the Australian Livestock Markets Association (ALMA) that regulators should not apply the definition of 'loading manager' to saleyard owners (that do not also operate the facility).

Livestock saleyards are purpose-built facilities at which livestock are unloaded, sold and reloaded. The infrastructure that comprises a saleyard is fundamentally designed to handle goods (in this case livestock) and accommodate heavy vehicles.

All professional livestock carriers would agree that the design, positioning, quality and availability (or absence) of livestock handling infrastructure at saleyards has a very significant influence on heavy vehicle unloading and loading tasks. This includes direct on-site safety risks (such as slips, trips, falls, cuts, bruises etc) and on-road fatigue and mass risks (arising from slow loading, physical effort, frustration or poor precision).

In some cases, the installation of new infrastructure may be the best way to control known risks – particularly at major loading facilities where additional costs are reasonably proportionate to risk reduction.

It is important for NHVR (and other regulators) to understand that responsibility for the provision of saleyard infrastructure, including capital and maintenance budgets, rests solely with the owner of the facility (even when such decisions are made in consultation with the facility operator and/or users of the facility).

In our view, absolving saleyard owners from ‘loading manager’ CoR duties would have serious negative ramifications for the entire transport supply chain.

If this was to occur, it would be possible for unscrupulous entities to deliberately establish legal structures that separate the business of owning a facility from the business of operating a facility.

In other words, there would be a ‘safe harbour’ for parties who are more concerned about infrastructure cost than driver safety. Transport operators could expect Infrastructure spending to decrease while safety risks increase – an outcome completely at odds with the ‘shared responsibility’ principle that underpins CoR laws.

The outcome of the NHVR review will have broad implications for the overall success of the long-awaited CoR reforms – not only at Australian saleyards, but at all distribution centres.

ALRTA trusts that NHVR will carefully consider these views as part of the review process.

The NRLE has new cattle loading ramps and high quality sheep ramps. The cattle unloading facilities were modified 3 years ago following a Safework SA notice regarding the safety of delivery agents branding cattle as they are unloaded. No concerns have been raised over the safety of these ramps by transport operators. The ramps are programmed for replacement with the overall upgrade of the cattle pens.

ITEM 7 PUBLICATIONS / DOCUMENTS / INFORMATION FROM OTHER BODIES

ITEM 8 MATTERS RAISED BY MEMBERS

8.1 QUESTIONS WITH NOTICE

8.2 MOTIONS WITH NOTICE

8.3 QUESTIONS WITHOUT NOTICE

8.4 MOTIONS WITHOUT NOTICE

ITEM 9 MATTERS THAT MAY BE CONSIDERED IN CONFIDENCE

ITEM 10 DATE OF NEXT MEETING

NEXT MEETING: 4 June 2019 at 5.30pm

ITEM 11 MEETING CLOSURE

CLOSURE: Meeting closed at xx

NARACOORTE LUCINDALE COUNCIL
NARACOORTE REGIONAL LIVESTOCK EXCHANGE
PROFIT & LOSS AS AT 28 FEBRUARY 2019

		ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD	FORECAST
		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
Operational Income							
10324800	Agistment - Land	-2,534	-6,121	-91	-3,570	-91	-3,570
10324801	Canteen Lease	-6,493	-6,969	-7,197	-7,523	-4,908	-7,523
10324810	Fees	-1,050,846	-1,069,154	-985,188	-1,271,400	-938,680	-1,271,400
10324811	Fees - EU Cattle	-46,471	-25,226	-20,725	-21,840	-16,979	-21,840
10324814	Fees - Store Cattle	-87,128	-64,741	-154,037	-57,120	-86,957	-57,120
10324815	Fees - Non Sale Day			-1,181	-9,690	-274	-9,690
25324765	Grant Income - Operating						
10324830	Interest Income	-2,720	-1,653	-2,227		-1,847	
10324839	Licence Fees (Agents)	-7,609	-7,705	-5,576	-8,300	-11,280	-8,300
	Recoveries						
10324843	NLIS Tags	-12,702	-10,694	-10,791	-10,200	-11,889	-10,200
10324846	Other Income	-4,600	-50,066	-36			
	Phylloxera Shed						
10324848	Paddock Charges	3,570	-1,903	-7,330	-5,100	-3,324	-5,100
10324861	Reimbursement Reporting Costs		-3,900	-5,400	-3,500	-2,700	-3,500
10324885	Stock Disposal Income	-9,501	-8,241	-8,993	-10,200	-9,929	-10,200
10324899	Truckwash Fees	-139,458	-136,532	-157,993	-148,500	-119,489	-148,500
	TOTAL INCOME	-1,366,492	-1,392,905	-1,366,765	-1,556,943	-1,208,347	-1,556,943
General Expenditure							
324005	Administration	59,381	59,381	61,355	62,582	41,721	62,582
324006	Advertising	5,614	3,660	4,568	4,080	900	4,080
324023	Annual Audits	1,386	1,035	1,354	1,428	5,166	5,000
324033	Board Expenses	2,652	2,163	3,837	3,060	2,166	3,060
324187	Consultants Fee/Legal Fees						
324074	Consumables	4,347	4,138	3,385	3,060	2,562	3,060
324083	Council Rates	27,614	26,060	29,158	29,828	27,158	27,158
324111	Electricity	56,287	57,808	64,527	102,000	27,257	60,000
324115	EPA & Water Licence	4,443	8,532	12,763	8,466	11,214	11,090
324122	Furniture & Office Equip Mtce		31		1,530		1,530
324158	Insurance	23,860	20,344	19,230	19,810	19,900	19,900
324187	Legal Fees				5,100		
324192	Licences - EPA & Safework	7,922		204	10,200		10,200
324242	Other Expenses	9,048	837	860	1,020	125	1,020
324244	Plant & Equipment Maintenance	17,021	7,831	16,035	10,200	3,699	10,200
324249	Paddock Costs	189	107	120	510	140	510
324268	Printing & Stationery	1,767	1,146	2,152	2,550	1,144	2,550
324288	Refuse Collection	3,210	5,409	4,724	6,120	4,083	6,120
324308	Scanning Charges	9,463	4,176	1,582	5,100	1,066	5,100
324310	Security Charges					261	500
324344	Subscriptions	8,725	9,650	9,544	8,000	7,780	8,000
324352	Telephone/Internet	7,394	5,009	5,199	6,000	3,198	6,000
324376	Truck Wash (Avdata) Costs	14,844	13,632	14,005	14,280	12,095	14,280
324395	Water Monitoring	123	4,729				
324445	Market Reporting Costs	800	8,600	10,000	7,000	5,400	7,000
Land & Building Maintenance							
324054	Cleaning & Gardening	12,963	12,762	11,820	15,300	9,163	15,300
324171	L&B Mtce - General	49,456	43,101	61,517	40,800	15,115	30,000
324174	L&B Mtce - Compost Pit	5,752	6,002	7,346	7,140	6,991	7,140
324175	L&B Mtce - Effluent Dams	5,746	14,589	8,161	10,200	2,651	10,200
324176	L&B Mtce - Truckwash	21,349	19,361	20,056	20,400	9,034	20,400
324177	L&B Mtce - Water Reuse Plant	85,666	83,484	75,661	71,400	16,506	170,000
324178	L&B Mtce - Weighbridge	13,574	5,958	9,106	10,200	8,799	10,200
324179	L&B Mtce - Yards	136,528	96,421	85,311	112,200	36,029	80,000
324324	Soft Flooring	38,023	37,889	42,553	51,000	33,670	51,000
324408	Yard Washing	50,982	50,322	49,782	56,375	39,268	56,375
324455	Wastewater Irrigation Management			19,660			
Depreciation							
324093	Depreciation Buildings & Infrastructure	367,960	368,867	371,085	379,000	247,390	379,000
324096	Depreciation Plant & Furniture	27,774	30,448	34,362	31,604	22,908	31,604
Employee Costs							
	Clerking of the Market						
324123	FBT Liability	10,452	9,167	10,128	10,763		10,763
324155	Income Protection Insurance	6,507	6,361	6,181	6,672	6,587	6,672
	Liveweight Wages						
324207	LSL Liability	13,002	10,836	4,686	10,088	6,728	10,088
20324270	Project Management/Business Plan						
324272	Protective Clothing/Uniform	3,505	3,394	3,738	4,100	1,928	4,100
324306	Salaries	126,094	140,722	125,274	119,891	85,496	119,891
324307	Sale Day Support	54,852	51,612	50,775	61,500	38,557	61,500

NARACORTE LUCINDALE COUNCIL
NARACORTE REGIONAL LIVESTOCK EXCHANGE
PROFIT & LOSS AS AT 28 FEBRUARY 2019

		ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD	FORECAST
		2015-2016	2016-2017	2017-2018	2018-2019	2018-2019	2018-2019
324345	Superannuation	37,670	38,214	36,571	38,431	22,769	38,431
324364	Training Costs	6,011	4,282	4,925	5,125	2,492	5,125
324386	Workers Comp	21,960	22,107	15,908	21,416	13,391	21,416
Interest							
324160	Interest Payment - Cash Advance	227	629	424	2,000		2,000
324161	Interest Payment	111,890	103,624	94,868	88,087	20,302	88,087
	Interest Payment						
IT Expenditure							
324164	IT Consumables	6,600	4,060	6,411	4,080	927	4,080
324167	IT Recovery	3,000	5,196	5,196	5,200	3,467	5,200
Vehicle Expenditure							
324381	Vehicle Expenses	8,672	8,509	6,744	8,000	6,651	8,000
TOTAL EXPENDITURE		1,492,305	1,422,195	1,432,851	1,502,896	833,854	1,515,512
OPERATING PROFIT/(LOSS)		-125,813	-29,290	-66,086	54,047	374,493	41,431
ADJUSTED FOR DEPRECIATION		269,921	370,025	339,361	464,651	644,791	452,035
Capital Sales & Income							
	Diposal of Asset		-11,364				
	Sale of Plant						
	Loan Income						
	Grant Income						
Principal Repayments							
324162	Loan Repayment - Council (Internal)	17,280	17,280	17,280	17,280	17,280	17,280
925509	Loan Repayment - Principal	37,163	39,791	42,605	45,617	22,419	45,617
925510	Loan Repayment - Principal	102,724	108,241	114,054	120,179	59,304	120,179
Capital Expenditure							
	Capital Expenditure						
860001	Furniture & Equipment	7,045	6,690	1,500			
860005	IT	14,595	9,008	9,779	10,000		10,000
860010	Fleet		33,995				
860015	Infra Addition Minor Plant	9,646	16,946	15,012		8,210	8,210
860020	Infra Addition Major Plant	10,164					
860030	Infra Additions Buildings	23,618	69,009	2,979			
50860YA050	Infra Addition Loading Ramps upgrade						
	Infra Addition Shed						
	Infra Addition Water Reuse Project						60,000
	Infra Addition Weighbridge						
860051	Infra Addition D Yards			19,468			
860053	Infra Addition Signs		7,376		10,000		10,000
860052	Infra Addition Cattle Selling Pens	86,460	14,400	3,206	300,000		300,000
860054	Infra Addition Raceway						
TRANSFER TO RESERVE		-38,774	58,653	113,478	-38,425	537,578	-119,251
NRLE RESERVE		37,001	95,654	209,132	170,707	746,710	89,881

**NARACOORTE LUCINDALE COUNCIL
ARACOORTE REGIONAL LIVESTOCK EXCHANG
LONG TERM FINANCIAL PLANNING**

Operational Income	
10324800	Agistment - Land
10324801	Canteen Lease
10324810	Fees
10324811	Fees - EU Cattle
10324814	Fees - Store Cattle
10324815	Fees - Non Sale Day
25324765	Grant Income - Operating
10324830	Interest Income
10324839	Licence Fees (Agents)
	Fees- non sale day
10324843	NLIS Tags
10324846	Other Income
	Phylloxera Shed
10324848	Paddock Charges
10324861	Reimbursement Reporting Costs
10324885	Stock Disposal Income
10324899	Truckwash Fees
	TOTAL INCOME
General Expenditure	
	Administration
	Advertising
	Annual Audits
	Board Expenses
	Consultants Fee/Legal Fees
	Consumables
	Council Rates
	Electricity
	EPA & Water Licence
	Furniture & Office Equip Mtce
	Insurance
	Licences - EPA & Safework
	Other Expenses
	Plant & Equipment Maintenance
	Paddock Costs
	Printing & Stationery
	Refuse Collection
	Scanning Charges
	Security Charges
	Subscriptions
	Telephone/Internet
	Truck Wash (Avdata) Costs
	Water Monitoring
	Market Reporting Costs
	Maintenance
	Cleaning & Gardening
	L&B Mtce - General
	L&B Mtce - Compost Pit
	L&B Mtce - Effluent Dams
	L&B Mtce - Truckwash
	L&B Mtce - Water Reuse Plant
	L&B Mtce - Weighbridge
	L&B Mtce - Yards
	Soft Flooring

**NARACOORTE LUCINDALE COUNCIL
ARACOORTE REGIONAL LIVESTOCK EXCHANGE
LONG TERM FINANCIAL PLANNING**

	Yard Washing
Depreciation	
	Depreciation Buildings & Infrastructure
	Depreciation Plant & Furniture
Employee Costs	
	Clerking of the Market
	FBT Liability
	Income Protection Insurance
	Liveweight Wages
	LSL Liability
	Project Management/Business Plan
	Protective Clothing/Uniform
	Salaries
	Sale Day Support
	Superannuation
	Training Costs
	Workers Comp
Interest	
	Interest Payment - Cash Advance
	Interest Payment
	Interest Payment (cattle pens)
IT Expenditure	
	IT Consumables
	IT Recovery
Vehicle Expenditure	
	Vehicle Expenses
	TOTAL EXPENDITURE
	OPERATING PROFIT/(LOSS)
	ADJUSTED FOR DEPRECIATION
Capital Sales & Income	
	Diposal of Asset
	Sale of Plant
	Loan Income
	Grant Income
Principal Repayments	
	Loan Repayment - Council (Internal)
	Loan Repayment - Principal (T/Wash)
	Loan Repayment - Principal (roof)
Capital Expenditure	
	Capital Expenditure
	Furniture & Equipment
	IT
	Fleet
	Infra Addition Minor Plant
	Infra Addition Major Plant
	Infra Additions Buildings
	Infra Addition Unloading Ramps upgrade
	Infra Addition sheep selling pens -shade
	Infra Addition sheep selling pens -pens upgrade
	Infra Addition bull pens

**NARACOORTE LUCINDALE COUNCIL
ARACOORTE REGIONAL LIVESTOCK EXCHANG
LONG TERM FINANCIAL PLANNING**

Infra Addition Water Reuse Project
Infra Addition Weighbridge
Infra Addition NLIS readers and integration
Infra Addition Signs
Infra Addition Cattle Selling Pens

TRANSFER TO RESERVE

NRLE RESERVE

NARACORTE LUCINDALE COUNCIL

NARACORTE REGIONAL LIVESTOCK EXCHANGE

Budget Est. For 2018/2019
Cattle 90,000 Sheep 385,000

Cumulative figures fat/store/Spec

Sales included = July 1st - 2018
Month Ending – February 28th

Thru-put for month of February

Position of thru-put in relation
to budget

Individual Agents Performance



Assoc Agents

Private Sales L/Weight All Agents

Cattle		Sheep	
	65,647		344969
Prev. Year	56,391	Prev Year	344997
	6,350		17,281
Prev. Year	8,384	Prev. Year	17,438
Stock %	73%	Stock %	90%
Year %	67%	Year %	67%
Total For February			
CATTLE		SHEEP	
Year	Feb	Year	Feb
12,101	1,310	41,450	2,227
17,245	1,562	76,806	4,908
24,484	2,393	178,564	7,721
6,416	522	44,477	2,425
4,386	393	3,672	-----
1,015	170		

